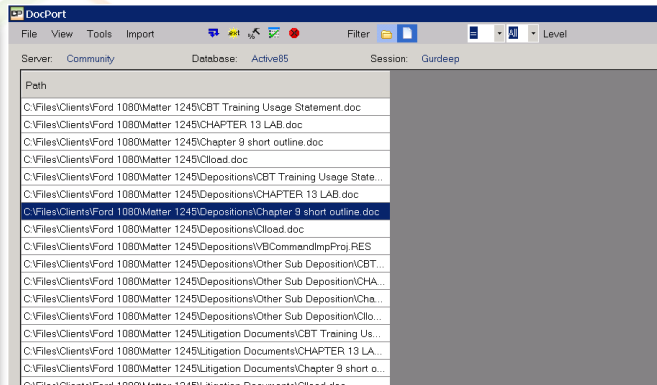
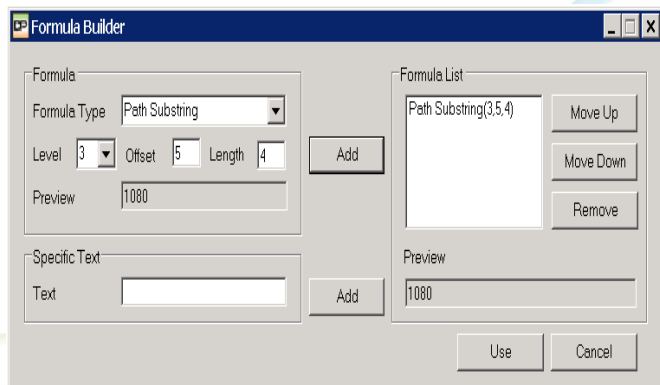




RBRO SOLUTIONS

Our knowledge, your imagination. Powerful software.



DocPort

Product Description

DocPort, developed by RBRO Solutions, is a powerful tool designed for the firm that is in the process of migrating their documents from another system to the WorkSite repository. However, firms that are already on WorkSite and import large volumes of documents from other sources periodically will also find this a valuable resource.

Dynamic Profiling

DocPort provides the ability to 'pre-profile' documents prior to importing to WorkSite by extracting metadata from the folder structure and file properties, and then applies dynamic profile information to individual documents or entire directories of documents. The system provides options allowing the user to apply selected settings across multiple directories and subdirectories without having to perform separate imports.

Preview Profiles

Allows users to preview, for your entire import, what the information in each document's profile will look like prior to importing a single document.

Data Collection

Many different ways to collect data into DocPort: scan on file system, delimited .txt file, excel file and an SQL query.

Import Options

Bind WorkSpaces based on metadata provided or bind to a specific folder, Workspace, or tab.

Multiple Sessions

Run multiple import sessions simultaneously per WorkSite library.

Folder Structures

Users do not need to worry about losing their carefully built folder structures organizing their documents. DocPort can build your current folder tree or matter structure into WorkSpaces and folders.

Enterprise Document Migration System

DocPort, run by the firm Administrator, provides import functionality for transferring external documents into the WorkSite Document Management System.

DocPort includes options for dynamic profiling, security, and creation of WorkSpaces & folders.

Contact us today for more information.