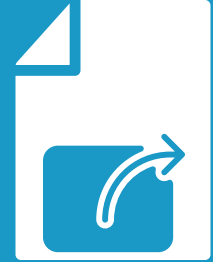


## Export documents, folders or entire workspaces to any MS Windows location, with or without the folder structure



- Allows end-users to export workspaces, folders or documents out of iManage Work
- iManage Work 10 compatible
- iManage Cloud compatible

*Easy Export* is a straightforward and powerful end-user tool that allows for the export of documents, folders or entire workspaces from iManage Work to any location while providing the option to create a linked index file of all exported content. An export preview feature allows users to preview the content to be exported and to select the content to be included in the export.

With *Easy Export*, all documents or folders referenced by iManage Work shortcuts or search folders can be included in the export. Users can be confident that their exports include all referenced content and can see a list of each document and folder that is to be included before exporting.

Users have the option of controlling the type and amount of metadata to be included in the log file that is generated for each export. This allows users to include identifying information about the exported documents and assists in the reintegration of documents into another document management system.

## PRODUCT FEATURES

- Export to an external drive, with the option of including an 'autorun' file and/or a Microsoft Word content file with hyperlinks
- Comprehensive export includes all documents or folders referenced within a structure
- Users can control the metadata to be included in the content or log file

## ABOUT RBRO SOLUTIONS

A premiere iManage partner for over 15 years and trusted globally by over 400,000 business users, RBRO Solutions is dedicated to helping organizations get the greatest value from their business content and work processes by extending the power of their iManage Work solution. With over 700 iManage engagements, RBRO applies best practices and know-how to simplify iManage implementations, upgrades and migrations.

RBRO can transform how organizations get work done with adoptable and scalable improvements in business efficiency and agility—that integrate seamlessly across corporate systems—adding value to the iManage Work solution, enabling you to decrease your overall cost of ownership by simplifying tasks and empowering users.

## ABOUT IMANAGE

iManage is the leading provider of work product management solutions for legal, accounting and financial services firms and the corporate departments they serve. ILTA's 2017 Innovative Solution Provider of the Year, iManage helps professionals streamline the creation, sharing, governance and security of their work product. Over 3,000 organizations around the world — including more than 2,000 law firms — rely on iManage to help them deliver great client work.

Headquartered in Chicago, IL, iManage is a management-owned company. For more information, please visit [imanager.com](http://imanager.com).



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