FILE MANAGER

A simple, customizable interface for the management of the files used to generate workspaces

- Allows end-users to provision iManage Work workspaces
- Acts as a matter or project management system
- Customizable interface
- iManage Work 10 compatible
- iManage Cloud compatible

File Manager provides users with the ability to create the metadata required to provision workspaces by making field selections from a firm-approved list and providing a name or description of the workspace. This information is stored in a database and can then be used to automatically generate workspaces just as a matter or project management system would provide.

File Manager consists of two components:

File Manager Snap-in – This administrator tool is used to configure the metadata items presented to the user for selection when requesting a workspace to be provisioned.
File Manager Client – The component installed on end user machines that allows them to access the *File Manager* menu.

PRODUCT FEATURES

- Allows designated end-users to provision the data that can be used to generate workspaces.
- End-users simply have to select metadata from a firm-approved list and provide a workspace name. A separate workspace generation task can then be used to generate the workspace with the information chosen by the end-user.
- Can act as a matter or project management system for those firms that do not have central billing or management system, or wish to generate workspaces that are not based on standard fields, such as administrative or departmental workspaces.

File Manager is an RBRO WorkSite System Manager (WSM) snap-in. The RBRO WorkSite System Manager is a proprietary enterprise administration solution that allows organizations to gain a greater degree of control over their iManage Work system through a single source. It is provided at no charge with the purchase of File Manager or other snap-in tools.

ABOUT RBRO SOLUTIONS

A premiere iManage partner for over 15 years and trusted globally by over 400,000 business users, RBRO Solutions is dedicated to helping organizations get the greatest value from their business content and work processes by extending the power of their iManage Work solution. With over 700 iManage engagements, RBRO applies best practices and know-how to simplify iManage implementations, upgrades and migrations.

RBRO can transform how organizations get work done with adoptable and scalable improvements in business efficiency and agility—that integrate seamlessly across corporate systems—adding value to the iManage Work solution, enabling you to decrease your overall cost of ownership by simplifying tasks and empowering users.

ABOUT IMANAGE

iManage is the leading provider of work product management solutions for legal, accounting and financial services firms and the corporate departments they serve. ILTA's 2017 Innovative Solution Provider of the Year, iManage helps professionals streamline the creation, sharing, governance and security of their work product. Over 3,000 organizations around the world — including more than 2,000 law firms — rely on iManage to help them deliver great client work.

Headquartered in Chicago, IL, iManage is a management-owned company. For more information, please visit imanage.com.

RBRO SOLUTIONS